



Fleet Department

Equipment Mechanic

Tool Allowance \$100 Monthly

1 Position available

PAY

\$19.65 per hour

REPORTS TO

Lead Mechanic

FLSA STATUS

Non-Exempt

EMPLOYMENT TYPE

Full Time

DESCRIPTION

The Equipment Mechanic plays a crucial role in ensuring the proper maintenance and repair of a wide range of city-owned vehicles and equipment,

including, but not limited to, municipal vehicles, heavy machinery, and specialized equipment. This position is responsible for diagnosing, servicing, and repairing mechanical and electrical issues, as well as performing routine maintenance to ensure the safety and functionality of the city's fleet.

QUALIFICATIONS

- Must provide own hand tools.
- High School Diploma/GED is required.
- Vocational or trade school education in the repair of gasoline and diesel power equipment preferred.
- Certification as an Equipment Mechanic is preferred.
- Valid Texas Driver License: CDL class "B" within six months of hire.

KNOWLEDGE, SKILLS, AND ABILITIES

- A strong understanding of various mechanical systems, including engines, transmissions, hydraulics, and electrical systems.
- Proficiency in using diagnostic tools and equipment to identify and troubleshoot mechanical issues.
- Knowledge of safety protocols and regulations

related to equipment maintenance.

- Ability to lift heavy equipment and parts, work in various weather conditions, and perform physical tasks.
- Understanding of equipment parts and the ability to identify and order the appropriate components.
- Ability to read and interpret technical manuals and schematics for different types of equipment.
- Effective oral and written communication skills; ability to work with colleagues, supervisors, and vendors; as well as to explain maintenance needs and repair procedures.
- Establish and maintain effective/productive working relationships.
- Willingness and ability to stay updated on industry developments, new technologies, and best practices in equipment maintenance.

MAJOR DUTIES

- Diagnose and repair mechanical and electrical issues in city-owned vehicles and equipment.
- Performs routine maintenance tasks such as oil changes, tire rotations, and brake inspections.
- Inspect, test, and repair engines, transmissions, brakes, and other vehicles systems.

- Maintain accurate records of all repairs, inspections, and maintenance activities.
- Order and maintain an inventory of necessary parts and supplies.
- Ensure compliance with safety standards and regulations.
- Assist in maintaining a clean and organized work environment, including proper storage and inventory management of tools, parts, and supplies.
- Assist in developing and implementing preventive maintenance schedules.
- Respond to emergency repairs and breakdowns in a timely and efficient manner.
- Collaborate with other department personnel and supervisors as needed.
- Stay updated on industry developments and technologies.
- Other duties as assigned.

This position is an essential service position and will require providing services during emergency situations.

Visit our website www.cityoflufkin.com or contact the Human Resources Department at Lufkin City Hall,

300 E. Shepherd Ave., Suite 226, Lufkin, TX 75901,
Phone 936-633-0228.