



INFORMATION FOR SOLICITORS

City Secretary's Office –
City of Lufkin
300 East Shepherd Ave.,
Room 145
Lufkin, TX 75901
936-633-0243

- You must provide a \$1,000.00 Surety Bond from an insurance agency and provide the signed original to this office.
- You must complete the permit application and pay the initial permit fee of \$100. An additional \$10 fee is required for each additional person who vends/solicits under the permit.
- Current photo identification (ID Card, Driver's License) must be provided by each person included on permit.
- You must present a copy of a valid Sales Tax ID Permit or 501(c)(3).
- You must provide a copy of your Angelina County Health District certificate if selling food products.
- If you are selling magazines, books, or any other Interstate Commerce, you are exempt from the permit fee and surety bond, but still must provide a Sales Tax ID, Valid Driver's License, and Angelina County Health District certificate (if applicable) to obtain a permit.
- If you are a non-profit or religious organization, you are exempt from the permit fee and surety bond, but still must provide a copy of your 501(c)(3), Valid Driver's License, and Angelina County Health District certificate (if applicable) to obtain a permit.
- You may not conduct business in any street, intersection or right of way.
- Hours for solicitation door-to-door are Sunday-Saturday, 8:00 am – 6:00 pm, however Solicitation is prohibited on City recognized holidays.
- Failure to abide by City Ordinances in regard to solicitation may result in fines, citations, and/or revocation and denial of future permits.
- For any questions in regard to vendor/solicitor permits, please contact the City Secretary's Office.