



The following is a listing of City of Lufkin job openings that are currently available. Scroll down for additional information on each job vacancy posting.

Job Title/Department

Closing Date

Parks and Recreation- Concession Stand workers	Open Until Filled
Zoo-Part Time Office Assistant	Open Until Filled
Library- Full-Time Library Clerk Entry Level	Open Until Filled
Library- Part-Time Library Aide	Open Until Filled
Police Department- Fleet Manager and IT Tech	Open Until Filled
Programmable Logic Controller Adv. Tech.-Water Sewer	Open Until Filled
Zoo – Asst. Collection Manager	Open Until Filled
Zoo – Cashier	Open Until Filled
Police Department – Communications Operator	Open Until Filled
Fleet Maintenance – Equipment Mechanic	August 23, 2018
Animal Control – Laborer 101	Open Until Filled



February 22, 2018

IT IS THE POLICY OF THE CITY OF LUFKIN TO PROVIDE EQUAL EMPLOYMENT OPPORTUNITY TO ALL INDIVIDUALS WITHOUT REGARD TO RACE, COLOR, RELIGION, MARITAL STATUS, AGE, SEX, NATIONAL ORIGIN, HANDICAP OR VETERANS STATUS.

PARKS AND RECREATION CITY SPORTS COMPLEX CONCESSION STAND WORKERS

The City of Lufkin is accepting applications for sports complex concession stand workers.

Applications are kept on file until positions are available.

REQUIREMENTS:

- Must be 16 years of age or older
- 16-18 year olds must have written parental/guardian consent
- Must be able to lift items weighing 10 pounds and less
- Ability to walk, stand, bend, stoop

SKILLS:

- Ability to work varied hours including evenings and weekends until 10:30 PM
- Experience with concession stand, cooking, food-handling preferred
- Must be able to balance a cash drawer and make change

This is a part time position. There are no guaranteed number of hours or days for this position. Employees are assigned shifts as needed.

Pay: \$8.00 per hour

A questionnaire must be completed and submitted with application.

Submit completed applications and questionnaires to Human Resources Department at Lufkin City Hall, 300 E. Shepherd Ave., Suite 226, Lufkin, TX 75901

**FAX 936-633-0408, email: ljohnson@cityoflufkin.com
Visit our website, www.cityoflufkin.com for forms or contact Human Resources at the above information or call 936-633-0228.**

**PARKS & RECREATION
CONCESSION STAND WORKERS**

NAME _____ **DATE** _____

Concession Stand Worker

**1. Do you have experience working in a concession stand? _____
Explain _____**

**2. Do you have experience cooking or handling food? _____
Explain _____**

**3. Do you have experience running a cash register and handling
cash payments? _____
Explain _____**

**4. Is there anything that would keep you from working any of the
following hours: Monday through Thursday nights between
5:30pm and 10:30pm, Saturdays and Sundays between 9:00am
and 4:00pm? _____
Explain _____**

**5. This position may require some lifting of items under 10 pounds.
Do you have any issues that may prevent lifting? _____**

June 25, 2018



***** VACANCY POSTING *****
Ellen Trout Zoo
Part-Time Zoo Office Assistant

IT IS THE POLICY OF THE CITY OF LUFKIN TO PROVIDE EQUAL EMPLOYMENT TO ALL INDIVIDUALS WITHOUT REGARD TO RACE, COLOR, RELIGION, MARITAL STATUS, AGE, SEX, NATIONAL ORIGIN, HANDICAP OR VETERAN STATUS.

DUTIES INCLUDE:

- Provides clerical and cashier assistance
- Ability to perform basic arithmetic
- Basic Accounting experience
- Ability to interact positively with public and fellow employees
- Knowledge of business English
- Ability to supervise work of others.

QUALIFICATIONS:

- Familiar with Microsoft Office
- High School Diploma/GED
- Requires standing, stooping, sitting, twisting, and walking and lifting
- One year experience in general office work

Pay Range: \$9.67 per hour
Pay Depending on Qualifications and Experience
Non-exempt for Overtime
Work Schedule/Days: M - F
Work Schedule/Hours: 20 Hours per week
Closing Date: Open Until Filled

Questionnaire must be completed and submitted with application.

This position is an essential service position, and will be required to provide services during emergency situations.

Interested parties may contact the Human Resources Department at City of Lufkin, 300 E. Shepherd Suite 226, Lufkin, TX 75901, FAX 936-633-0408, ljohnson@cityoflufkin.com or visit our website, www.cityoflufkin.com. You may also contact the Workforce Solutions at 210 N. John Redditt Dr., Lufkin, TX 75904.

NAME _____ DATE _____

PART-TIME OFFICE ASSISTANT/ZOO

1. Do you have clerical experience? _____ If so, where did you obtain that experience? _____

2. Do you consider yourself a detail-oriented person? _____ List jobs you have held that required you to be detail oriented. _____

3. Do you have experience working directly with the public? _____ If so, list the jobs you've had that required you to work directly with the public? _____

4. What is your typing speed? _____ words per minute.

5. Please list computer software experience? (Ex: Microsoft word, excel, power point, etc.) _____

6. Do you have experience answering multi-line phones? _____ If so, please list where you obtained this experience. _____

7. Describe your experience/skill in working with annual budgets and tracking expenses.

NAME _____ DATE _____

PART-TIME OFFICE ASSISTANT/ZOO

8. Describe your experience in maintaining accounts receivables/payables and payroll duties. _____

9. Do you have supervisory experience? _____
If so, please list where you obtained this experience. _____

10. Do you think you could work around animals including spiders and snakes?

June 26, 2018



VACANCY POSTING Library Clerk Entry Level – Full-Time

IT IS THE POLICY OF THE CITY OF LUFKIN TO PROVIDE EQUAL EMPLOYMENT TO ALL INDIVIDUALS WITHOUT REGARD TO RACE, COLOR, RELIGION, MARITAL STATUS, AGE, SEX, NATIONAL ORIGIN, HANDICAP OR VETERAN STATUS.

DUTIES INCLUDE:

- Assists patrons with materials check-out, registrations & fines/fees resolution
- Collects fines/fees using ILS computer and operates cash register
- Answers multi-line phone
- Assists patrons with various software, databases & materials selection
- Assists with programming, promotions, outreach and computer classes
- Shelves, shifts and straightens materials

QUALIFICATIONS:

- Familiar with Computers, Internet, Microsoft Word, Excel & Power Point
- Ability to stand for long periods of time, stooping, bending, lifting and pushing a book cart
- High School Diploma/GED
- Ability to interact positively with the public and fellow employees
- Excellent professional oral communication skills

Pay Range: \$10.01 - \$10.51

Non-exempt for overtime

Work Schedule/Days: Tuesday - Saturday

Work Schedule/Hours: 40 hours per week

Employees are required to contribute 7% (pre-tax) to the retirement fund

Through payroll deduction

Closed: Open Until Filled

Questionnaire must be completed and submitted with application.

This position is an essential service position, and will be required to provide services during emergency situations.

Interested parties may contact the Human Resources Department at City of Lufkin, 300 E. Shepherd Suite 226, Lufkin, TX 75901, FAX 936-633-0408, ljohnson@cityoflufkin.com or visit our website, www.cityoflufkin.com.

You may also contact the Workforce Solutions at 210 N. John Redditt Dr., Lufkin, TX 75904.

NAME: _____

DATE: _____

LIBRARY CLERK – ENTRY LEVEL

1. Describe your computer experience including programs you have used and where you gained your experience.

2. This position requires repetitive bending, stooping, squatting and lifting. Shelving requires lifting books up to 25 lbs and pushing book-trucks up to 250 lbs. Will you be able to physically perform these duties? _____

3. Describe your experience working directly with the public. _____

4. Describe your work experience handling money. _____

5. Can you work Saturdays and evenings? _____

June 26, 2018



VACANCY POSTING
Library
Part -Time Library Aide

IT IS THE POLICY OF THE CITY OF LUFKIN TO PROVIDE EQUAL EMPLOYMENT TO ALL INDIVIDUALS WITHOUT REGARD TO RACE, COLOR, RELIGION, MARITAL STATUS, AGE, SEX, NATIONAL ORIGIN, HANDICAP OR VETERAN STATUS.

DUTIES INCLUDE:

- Assists patrons with materials check-out, registration & fines/fees resolution
- Collects fines/fees using ILS computer and operates cash register
- Answers multi-line phones
- Assists patrons with various software, databases & materials selection
- Assists with programming, promotions, outreach and computer classes
- Shelves, shifts and straightens materials

QUALIFICATIONS:

- Familiar with Computers, internet, Microsoft Word, Excel & Power Point
- Ability to stand for long periods of time, stooping, bending, lifting and pushing a book cart
- High School Diploma/GED
- Ability to interact positively with the public and fellow employees
- Excellent professional oral communication skills

Pay Range: \$10.01- \$10.51 per hour

Employees are required to contribute 7% (pre-tax) to the retirement fund through payroll deduction.

Pay Depending on Qualifications and Experience

Non-exempt for overtime

Work Schedule/Days: Varies/includes Saturdays

Work Schedule/Hours: 20 Hours per week

Closing Date: Open Until Filled

Questionnaire must be completed and submitted with application.

This position is an essential service position, and will be required to provide services during emergency situations.

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NAME: _____

DATE: _____

Library Aide Part-time

1. Describe your computer experience including programs you have used and where you gained your experience.

2. This position requires repetitive bending, stooping, squatting and lifting. Shelving requires lifting books up to 25 lbs and pushing book-trucks up to 250 lbs. Will you be able to physically perform these duties? _____

3. Describe your experience working directly with the public.

4. Describe your work experience handling money. _____

5. Can you work evenings and Saturdays? _____

July 6, 2018



****VACANCY POSTING****

Fleet Manager and IT Tech - Police Department

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DUTIES INCLUDE:

- Insure police vehicles and equipment are maintained in proper working order
- Perform vehicle electrical repairs and equipment installation
- Maintain purchase, warranty and repair records
- Liaison between PD, City Garage and private repair facilities
- Perform IT duties according to City IT Dept policy and direction
- Prepare specifications for fleet bidding process

QUALIFICATIONS:

- Knowledge of vehicle mechanical and electrical systems
- Knowledge of police computers, video equip, two-way radio systems and operational software of each
- High School Diploma/GED required, college degree in related field preferred
- Requires standing, stooping, sitting, twisting, walking, lifting, working outside in inclement weather
- Possess valid driver license
- Subject to background investigation and polygraph
- Familiar with Microsoft Office

\$46,000.00 Minimum annual salary

**Additional pay will be considered based on qualifications and experience.
Employees are required to contribute 7% (pre-tax) to the retirement fund
through payroll deduction.**

Exempt From Overtime Work Schedule/Days: M-F

Work Schedule/Hours: 40 Hours per week

Closing Date: Open Until Filled

**This position is an essential service position, and will be required to
provide services during emergency situations.**

Interested parties may contact the Human Resources Department at City of Lufkin, 300 E. Shepherd
Lufkin, TX75901, FAX 936-633-0408, ljohnson@cityoflufkin.com
or visit our website, www.cityoflufkin.com.
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July 16, 2018

***** VACANCY POSTING *****

**Programmable Logic Controller (PLC) Advanced Technician
Water/Sewer Department**

IT IS THE POLICY OF THE CITY OF LUFKIN TO PROVIDE EQUAL EMPLOYMENT OPPORTUNITY TO ALL INDIVIDUALS WITHOUT REGARD TO RACE, COLOR, RELIGION, MARITAL STATUS, AGE, SEX, NATIONAL ORIGIN, HANDICAP OR VETERAN STATUS.

MAJOR RESPONSIBILITIES:

- Provide electrical maintenance and trouble shooting for all city electrical equipment
- Programing and maintenance of all city PLC's
- Maintain records/inventory of parts
- Modify and analyze ladder logic using Allen Bradley PLC software or related programs
- Provide electrical service for city/community functions and events

QUALIFICATIONS:

- High School Diploma/GED
- Valid Texas Driver's License is required at time of placement
- Associate's Degree in Electrical Technology or Electrician's License or equivalent education
- Ability to read and interpret electrical schematics
- Five years' experience in troubleshooting, repair and programming of Programmable Logic Controllers
- Five years' experience in electrical installation and maintenance

Pay Range: \$22.25-\$23.36

Employees are required to contribute 7% (pre-tax) to the retirement fund

Through payroll deduction

Pay depending on Qualifications and Experience

Non-exempt for Overtime

Work Schedule/Days: Monday-Friday

Work Schedule/Hours: 8:00 AM- 5:00PM

Open Until Filled

Questionnaire must be completed and submitted with application.

This position is an essential service position, and will be required to provide services during emergency situations.

Interested parties may contact the Human Resources Department at Lufkin City Hall, 300 E. Shepherd Ave., Suite 226, Lufkin, TX 75901, call 936-633-0228, FAX 936-633-0408, visit our website, www.cityoflufkin.com or email ljohnson@cityoflufkin.com
You may also contact the Workforce Solutions at 210 N. John Redditt Dr., Lufkin, TX75904.

NAME _____ DATE _____

Programmable Logic Controller (PLC) Advanced Technician

1. List all PLC equipment you have operated and the number of years experience you have operating each. _____

2. Do you have experience with commercial water/sewer Lift Stations? _____
Where did you obtain this experience? _____

3. Describe your electrical experience, and where you obtained your experience. _____

4. What does HMI stand for and what are its uses? _____

5. What does SCADA stand for and what are its uses? _____

6. What does RTU in a SCADA system stand for? _____

7. Are you available to be on call and work irregular hours? _____



July 24, 2018

***** VACANCY POSTING *****

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**ASSISTANT COLLECTION MANAGER
ELLEN TROUT ZOO**

Duties include:

- Working supervisory position involving husbandry expertise, personnel training and supervising keeper staff
- Exhibit design and maintenance
- Diet preparation
- Responsible for the daily husbandry of a variety of animals
- Ability to continue learning and developing animal management skills
- Maintain detailed record keeping for housekeeping
- Developing husbandry protocols/techniques
- Support the guest experience
- Scheduling, problem solving, insure safe work practices
- Work as a team member for the benefit of the animals
- Ability to work independently
- Requires standing, stooping, sitting, twisting, walking and lifting of feed sacks and hay bales (25-70 pounds)

Requirements:

- Bachelor's Degree in biology, science or a related field
- Thorough knowledge and understanding of the biology and natural history of husbandry practices
- Valid driver's license at time of placement.
- Must be energetic, self-motivated, demonstrate good written and oral communication and organizational skills

Starting Salary: \$29,284.78 annually, depending on qualifications

Exempt For Overtime

Employees are required to contribute 7% (pre-tax) to the retirement fund

Schedule/Days: 40 hours per week/Varies/Includes Weekends and Holidays

Schedule/Hours: 8:00 AM – 5:00 PM

Closing Date: Open Until Filled

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You may also contact the Workforce Solutions at 210 N. John Redditt Dr., Lufkin, TX 75904.

July 27, 2018



***** VACANCY POSTING *****

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**CASHIER
ELLEN TROUT ZOO**

DUTIES INCLUDE:

- Collect tickets for admission
- Reconcile daily monetary amounts collected with number of classification of paying Zoo visitors
- Secure Zoo gates at beginning and end of each day
- Meet and greet Zoo patrons
- Answer and route incoming phone calls
- Provide back-up assistance in the gift shop/concessions as required
- Required to provide clerical support.

QUALIFICATIONS:

- High School Diploma/ GED
- Must be able to obtain food handler's certificate as required by Health Department

Pay Range: \$10.01- \$10.51 per hour

Employees are required to contribute 7% (pre-tax) to the retirement fund through payroll deduction.

Pay Depending on Qualifications and Experience

Non-exempt for Overtime

Work Schedule/Days: Varies/40 Hours per week

Work Schedule/Hours: 8:00AM – 5:00 PM

Closing Date: Open Until Filled

Questionnaire must be completed and submitted with application.

This position is an essential service position, and will be required to provide services during emergency situations.

Interested parties may contact the Human Resources Department at City of Lufkin, 300 E. Shepherd Suite 226, Lufkin, TX 75901, FAX 936-633-0408, ljohnson@cityoflufkin.com or visit our website, www.cityoflufkin.com. You may also contact the Workforce Solutions at 210 N. John Redditt Dr., Lufkin, TX 75904.

NAME _____

DATE _____

Cashier – Ellen Trout Zoo

1. How many years experience do you have as a cashier? _____ Where did that experience come from? _____

2. How many years of computer experience do you have? _____ What computer software are you familiar with? _____

3. Do you have clerical experience? _____yes _____no If yes, where did you get that experience? _____

4. Do you have experience as a receptionist or switchboard operator? _____yes _____no If yes, where did you get that experience? _____

5. Do you have experience working directly with the public? _____yes _____no. If yes, where did you get that experience? _____

6. Can you work weekends and holidays? _____yes _____no



August 07, 2018

***** VACANCY POSTING ***
COMMUNICATIONS OPERATOR
POLICE DEPARTMENT**

IT IS THE POLICY OF THE CITY OF LUFKIN TO PROVIDE EQUAL EMPLOYMENT OPPORTUNITY TO ALL INDIVIDUALS WITHOUT REGARD TO RACE, COLOR, RELIGION, MARITAL STATUS, AGE, SEX, NATIONAL ORIGIN, HANDICAP OR VETERANS STATUS.

REQUIREMENTS:

- Minimum of 18 years of age
- A normal volume speaking voice
- Speak English fluently
- Must have 20/40 eyesight (corrected)
- Unimpaired use of arms, hands, fingers, legs and feet
- Applicant must be able to work different shifts
- Must be able to thrive in a hectic/fast paced atmosphere
- Live within 30 minutes of the Lufkin Police Department

QUALIFICATIONS:

- High school diploma/GED
- Type 40 words per minute (corrected). Present typing scores from Workforce Solutions at the time of application
- Pass an employment physical examination, which includes an audiological (hearing) test Hearing range of 30 or more decibels, and frequency range 250-3000 hertz in both ears
- Must pass 2 state licensing courses and the State Licensing Test for Telecommunications within the first year of employment
- Candidates are required to successfully pass the Communications Performance test, a polygraph test and complete a background investigation check.

COMPETITIVE PAY & BENEFITS:

- Beginning salary of \$35,121.42 annually with ability to increase by 4 yearly steps to \$40,698.74 annually
- Comprehensive Benefits Package (Medical, Prescription, Life, Dental, LTD)
- Texas Municipal Retirement System – 5 years vesting; 20 year retirement at any age; 7% employee contribution; 2 to 1 match; Update Service Credit
- Vacation, sick days, Longevity Pay, 11 Paid Holidays
- \$40 per month cleaning allowance after 6 months employment

**All Application must be submitted to the Human Resources Department
Closed: Open Until Filled**

**This position is an essential service position where the incumbent will be required
to provide services during emergency situations.**

**Interested parties may contact the Human Resources Department at Lufkin City Hall, 300 E. Shepherd
Suite 226, Lufkin, TX 75901, FAX 936-633-0408, call 936-633-0228, ljohnson@cityoflufkin.com
or visit our website, www.cityoflufkin.com.**

You may also contact the Workforce Solutions at 210 N. John Redditt Dr., Lufkin, TX75904.

NAME _____

DATE: _____

COMMUNICATIONS OPERATOR/POLICE

1. Do you have dispatch experience? _____ If so, where did you obtain that experience?

2. Do you have experience working in law enforcement, in a hospital setting, as a firefighter/EMT, etc.?
_____ if so, list your experience. _____

3. Do you have computer experience? _____ if so, list your experience.

4. Can you pass an extensive background investigation? _____

5. This position requires that a person be able to multi task. You must be able to answer the phone, dispatch firefighters and police officers and enter call information in computer at the same time. Describe a job you have possessed that required you to multi task.

6. Our Communication Operators work shift work, and at times are asked to come in early, stay late and work on their days off. They also work 12 hour shifts, weekends, holidays, days and evenings. This requires someone that is very flexible in their work hours. Will you be able to work the shifts as described above? _____

7. Explain why you would like to be a Communications Operator, and what you believe the job entails.

NAME _____ DATE _____

Equipment Mechanic – Fleet Maintenance

1. Do you have experience overhauling and repairing gasoline and diesel-powered automobiles, trucks and equipment? _____ Where did you obtain this experience? _____

2. Do you have experience in the repair and maintenance of the following? If so, put the number of years experience you have beside each.

Air Conditioning _____	Engine Overhaul _____
Hydraulics _____	Ignitions _____
Brakes _____	Steering _____
Carburetors _____	Suspension Systems _____
Computerized Components _____	Transmissions _____

3. Do you have your own tools? _____

4. Do you have a CDL? _____ If so, what class do you possess?

5. List the testing equipment you have used. _____

August 13, 2018



****VACANCY POSTING****
EQUIPMENT MECHANIC
FLEET MAINTENANCE

IT IS THE POLICY OF THE CITY OF LUFKIN TO PROVIDE EQUAL EMPLOYMENT TO ALL INDIVIDUALS WITHOUT REGARD TO RACE, COLOR, RELIGION, MARITAL STATUS, AGE, SEX, NATIONAL ORIGIN, HANDICAP OR VETERAN STATUS.

DUTIES INCLUDE:

- **Repair and maintain all city equipment under the direction of the fleet maintenance supervisor**
- **Repair work on gasoline and diesel vehicles and heavy equipment**
- **Service calls on the street at various time of the day or night**
- **Various other duties as assigned**

QUALIFICATIONS:

- **Must provide own hand tools**
- **Knowledge of air conditioning systems, electrical systems, hydraulics**
- **High School Diploma/GED.**
- **Vocational or trade school education in the repair of gasoline and diesel power equipment**
- **Valid Texas Driver License: CDL class "B" within three months of hire**

Starting Rate: \$14.65 per hour

Pay Depending on Qualifications and Experience

Employees are required to contribute 7% (pre-tax) to the Retirement fund through payroll deduction

Non-exempt for overtime

Work Schedule/Days: M - F

Work Schedule/Hours: 40 hours per week

Closing Date: August 23, 2018

Questionnaire must be completed and submitted with application.

This position is an essential service position, and will be required to provide services during emergency situations.

Interested parties may contact the Human Resources Department at City of Lufkin, 300 E. Shepherd Suite 226, Lufkin, TX75901, FAX 936-633-0408, ljohnson@gmail.com or visit our website, www.cityoflufkin.com.

August 13, 2018



*****VACANCY POSTING*****

Laborer 101 – Animal Control

IT IS THE POLICY OF THE CITY OF LUFKIN TO PROVIDE EQUAL EMPLOYMENT OPPORTUNITY TO ALL INDIVIDUALS WITHOUT REGARD TO RACE, COLOR, RELIGION, MARITAL STATUS, AGE, SEX, NATIONAL ORIGIN, HANDICAP OR VETERANS STATUS

Basic Requirements:

- Feeds and cares for impounded animals
- Ability to recognize common diseases in animals
- Administer vaccinations and medications to animals
- Cleans, disinfects, and maintains sanitary conditions of all kennel areas and facilities
- Transfers animals between kennels and cages using proper handling procedures
- Ability to work in adverse weather conditions
- Able to lift large animals and heavy feed sacks
- Maintains accurate records and prepares reports including bite reports
- Answer phone calls from public regarding animal complaints and utilize computer dispatching system to dispatch animal control officers on calls for service
- Ability to learn Chameleon Computer Software and in-process animals into shelter, complete adoption contracts, and animal reclamations
- Must be very customer service oriented
- Possess the following essential skillsets: Patience, Tact, Empathy, Assessment, Negotiation, Attention to Detail, People Oriented
- Must be able to perform euthanasia as a function of shelter operations
- Interface with the public and respond to citizen inquiries and concerns
- May supervise the work of assigned community service workers
- Possess or have ability to learn very basic office skills (fax machine, filing, currency handling, etc.

Qualifications:

- High School Diploma/GED
- Valid Texas Driver's License at time of hire
- Must complete and pass Basic Certification Course required by Texas Department of Health and Euthanasia Certification within the first 6 months of employment.
- Must be able to attend seminars and workshops.

Starting pay: \$10.01- \$10.51 per hour

Employees are required to contribute 7% (pre-tax) to the retirement fund through payroll deduction.

Pay Depending on Qualification and Experience

Non-exempt for overtime

Work Schedule/Days: To Be Determined

Work Schedule/Hours: To Be Determined

Closing Date: Open Until Filled

Questionnaire must be completed and submitted with application.

This position is an essential service position where the incumbent will be required to provide services during emergency situations.

Interested parties may contact the Human Resources Department at the City of Lufkin, 300 E. Shepherd Lufkin, TX 75901, FAX 936-633-0408, ljohnson@cityoflufkin.com or visit our website, www.cityoflufkin.com. You may also contact Workforce Solutions at 210 N. John Redditt Dr., Lufkin, TX 75904.

NAME _____

DATE _____

ANIMAL CONTROL LABORER 101

1. Describe your experience working with a veterinarian, groomer, kennel, farm, etc. if any.

2. Do you think you could handle and care for injured and diseased animals? _____

3. Do you believe you could vaccinate and euthanize animals? (including healthy and pregnant animals) _____

4. Are you afraid of animals? _____ If so, list the animals you are afraid of. _____

5. Describe your experience working closely with the public. _____

6. Can you work flexible hours to include weekends and holidays? _____

7. Will you be comfortable cleaning animal cages on a daily basis?

8. This job requires lifting heavy objects at times, including heavy animals and feed sacks. Do you believe you can do the required lifting? _____

9. Describe your computer experience, and list software you are familiar with.
